



ALABAMA BOARD OF MASSAGE THERAPY

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MINUTES Board Meeting Friday, April 10, 2009

The Alabama Board met on Friday, April 10, 2009, at the Board Office, located at 610 S. McDonough Street, Montgomery, Alabama, in order to conduct business. The following members were in attendance: Ms. Cynthia Harris, Mr. Lance Gilliland, Ms. Gwen Motley, Mr. Foad Araiinejad, Mr. Willie Devold, and Mr. Michael Stephens. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Bill Garrett (Legal Counsel), Mr. Mike James (Investigator), and Mr. Randy Barrows (Executive Assistant). A quorum was established and the meeting was called to order at 10:07 a.m.

Public Notice of this meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.almtbd.alabama.gov.

Mr. Warren administered the Oath of Office to Mr. Gilliland, Ms. Motley, Mr. Araiinejad, Mr. Devold, and Mr. Stephens.

Mr. Gilliland made a motion to approve the travel reimbursement statements as presented. The motion was seconded by Ms. Motley and unanimously approved by the Board.

The minutes from the January 9, 2009 and February 18, 2009 meetings were presented to the Board for its review. Mr. Devold made a motion to approve the minutes as presented. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Ms. Motley made a motion to approve the Massage Therapist Applications presented to the Board (list attached). The motion was seconded by Mr. Gilliland and unanimously approved by the Board.

Ms. Motley made a motion to approve the Massage Therapy School Renewal Applications presented to the Board (list attached). The motion was seconded by Mr. Gilliland and unanimously approved by the Board.

Mr. Araiinejad made a motion to approve the Continuing Education Providers presented to the Board (list attached). The motion was seconded by Mr. Devold and unanimously approved by the Board.

Ms. Motley made a motion to approve the Massage Therapy Instructor Applications presented to the Board (list attached). The motion was seconded by Mr. Araiinejad and unanimously approved by the Board.

Mr. Warren presented a Massage Therapist Application for Morgan S. Johnson to be reviewed by the Board based on information submitted in the application. After discussion, Mr. Devold made a motion to approve the application for licensure. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Mr. Warren introduced Dana Rowzee with Alabama Interactive to make a presentation to the Board for online services. The Board thanked Ms. Rowzee for her presentation and informed her they would contact Alabama Interactive once they decide to participate in this program.

Mr. Warren presented the Rules & Regulations that were approved at the February 18, 2009 meeting and have been advertised in the Alabama Administrative Monthly. Mr. Warren informed the Board that the only comments received were by Mr. Jackson Williams with the National Certification Board for Therapeutic Massage & Bodywork. Mr. Warren opened the public comment period of the meeting and introduced Mr. Williams to present his comments regarding Rule 532-X-1-.02. After Mr. Williams' comments, the Board decided not to pursue this rule change and to schedule a time for NCTMB to submit more information and statistics for their review regarding examinations. Ms. Motley made a motion to table Rule 532-X-1-.02. The motion was seconded by Mr. Araiinejad and unanimously approved by the Board. Mr. Gilliland made a motion to approve the following changes to the Rules and Regulations:

- 532-X-2-.01 Board Composition And Officers
- 532-X-2-.02 Board Duties
- 532-X-3-.01 Massage Therapist Licensure Qualifications
- 532-X-3-.03 Application and License
- 532-X-3-.04 Establishment Licensure
- 532-X-3-.05 Massage Therapy School, Massage Therapy Instructor Requirements
- 532-X-3-.06 Fee Schedule
- 532-X-5-.01 Complaints
- 532-X-5-.02 Advertising Limitations
- 532-X-5-.03 Prohibited Acts
- 532-X-5-.04 Discipline and Injunctions (Repealed)

The motion was seconded by Mr. Stephens and unanimously approved by the Board. Mr. Warren will certify the approved changes with the Administrative Procedures Office.

Mr. Warren delivered the Executive Director Report as well as distributed a detailed list of all payment vouchers and deposits (list attached). Ms. Motley made a motion to approve the financial information as presented. The motion was seconded by Mr. Devold and unanimously approved by the Board.

Ms. Harris asked Mr. Warren to discuss relationships with other Boards and Alabama Interactive. Mr. Warren reported that two Boards managed by Warren & Company, Inc. were utilizing the service from Alabama Interactive. Mr. Warren reported problems experienced with AI which some had been corrected and some are still on going. Mr. Warren stated that online renewals would be a great service to offer to the licensees as well as great internal control regarding the fees being deposited directly into the treasury. Mr. Warren urged the Board to approve this agreement with AI but only for the development of the online application and there must be thorough testing of the online application before it would be launched on the internet. Ms. Motley made a motion to approve the agreement with Alabama Interactive for development stage only. The motion was seconded by Mr. Devold and unanimously approved by the Board.

Mr. Warren updated the Board regarding legislation and urging the Board to assist in securing sponsors for the 2010 Regular Session.

Ms. Harris recognized Ms. Tammie Friedrichs, Mr. Arnold Askew, and Mr. Hal Richardson for their valuable and dedicated service to the Board. These individuals served for many years and were responsible for growing the Board into what it is today. The Board is forever indebted to these outstanding individuals and their many years of service.

Mr. Warren discussed the need for Election of Officers due to the new appointments to the Board. After discussion, the Board decided to postpone the Election of Officers until the July 2009 meeting so everyone could make a more informed nomination at that time.

The School Inspection Form was reviewed and postponed until the July 2009 Board meeting as well.

The next meeting is scheduled for June 5, 2009, beginning at 10:00 a.m., located at the Board Office. The purpose of this meeting is to review and approve applications for licenses. The regular quarterly meeting is scheduled for July 10, 2009, beginning at 10:00 a.m., located at the Board Office.

There being no further business, Mr. Devold made a motion to adjourn the meeting at 12:45 p.m. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Respectfully Submitted,



Cynthia Harris

Chair



Keith E. Warren

Executive Director

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